

Collection #
M 0519
BV 2513-2535
OM 0229
F 0237, 0239

INDIANAPOLIS RETIREMENT HOME RECORDS, 1867-1980

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COLLECTION INFORMATION

VOLUME OF COLLECTION: 9 manuscript boxes, 2 oversize manuscript folders, 1 OVC photograph folder 23 bound volumes, 2 microfilm reels

COLLECTION DATES: 1867-1980

PROVENANCE: Indianapolis Retirement Home, Indianapolis, Indiana

RESTRICTIONS: None

REPRODUCTION RIGHTS: Permission to reproduce or publish material in this collection must be obtained from the Indiana Historical Society.

ALTERNATE FORMATS:

RELATED HOLDINGS:

ACCESSION NUMBER: 1998.0294, 1989.0274, 1988.0015, 1972.0612

NOTES:

HISTORICAL SKETCH

The Indianapolis Retirement Home was incorporated March 11, 1867, under the name The Indianapolis Home for Friendless Women. A building was built to house it in 1870, but that structure burned the same year and another was built on the same sight at Capitol and 18th streets. The funds for this new building came from the City Council of Indianapolis and the Marion County Commissioners, as well as from private contributions. A portion of the funding for the home came from the collection of fines for certain types of crimes committed in the city. In 1881 the city and county stopped this funding and instead each paid \$600.00 annually for the upkeep of the home. All government funds were cut off in 1941, since which private contributions and entrance fees have supported the home.

In 1910 a new wing was built and the older structure of the home remodeled. Three years later the institution changed its name to the Indianapolis Home for Aged Women and ceased to take in children and transient women. It kept this name until 1936, when the home was reorganized under new laws governing nonprofit corporations. The name was then changed to the Indianapolis Home for the Aged, to allow it to aid aged men as well as women, though this never happened.

In 1959 a new building was built next to the old one, at 1731 North Capitol, by D.A. Bohlen and Son Architects. This addition allowed the home to expand to 75 residents. In 1976 the Board of Directors of the home changed the name to the Indianapolis Retirement Home, by which title it is still called.

SCOPE AND CONTENT NOTE

This collection can be divided into three types of records: correspondence and general files, financial reports and records, and meeting minutes. The correspondence covers the period from 1896-1978 and is largely concerned with the day to day running of the home: the acceptance of new residents, correspondence with trust officers and lawyers on daily business, and acknowledgments of contributions and bequests. General files on a variety of topics are found in boxes 2 and 3.

There are four types of financial records included in the collection: treasurer's accounts, petty cash accounts, operating fund records, and financial reports. The treasurer's records are contained in BV 2526-2531 and in box 8. These include accounts of income (from all sources) and expenditures for the period 1898-1953 are here. The cashbooks are from a later period, 1962-1966, and consist of the accounts of expenditures from funds kept at the home. Operating fund accounts are found in boxes 1 through 2. The operating fund was the interest from the trust fund, used for the daily running of the home. The financial reports were prepared annually by George Olive and Company, Accountants, and are the audits of the home's funds for that year. There is a complete run of these reports from 1924-1980 beginning in box 6.

Meeting minutes form the last large portion of the collection. They consist of the Board of Managers minutes for 1867-1936 and the minutes of the Board of Directors for 1941-1979. Included in the minutes are reports of various officers and committees and the reports of the matron of the home.

Also present are publications and miscellaneous material, including news clippings, cemetery deeds, and property deeds.

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BOX 1: Correspondence, 1896-1978; Financial Records, 1936-1968

CONTENTS	CONTAINER
Correspondence, 1896-1903	Box 1, Folder 1
Correspondence, 1932-1947	Box 1, Folder 2
Correspondence, 1936	Box 1, Folder 3
Correspondence, 1937	Box 1, Folder 4
Correspondence, 1938	Box 1, Folder 5
Correspondence, 1939	Box 1, Folder 6
Correspondence, 1950-1959	Box 1, Folder 7
Correspondence, 1960-1968	Box 1, Folder 8
Correspondence, 1971-1978	Box 1, Folder 9
Trust Agent's Cash Reports, 1936-1959	Box 1, Folder 10
Centennial Fund, 1967	Box 1, Folder 11
Operating Fund, 1954-1955	Box 1, Folder 12
Regular Account, Checks Paid, 1955-1959	Box 1, Folder 13
Operating Fund, 1964-1965	Box 1, Folder 14
Operating Fund, 1966-1967	Box 1, Folder 15
Operating Fund, 1967-1968	Box 1, Folder 16

BOX 2: Operations Fund Records, 1968-1977; General Files, 1959-1980

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Operating Fund, 1968-1969	Box 2, Folder 1

Operating Fund, 1969-1972	Box 2, Folder 2
Income, 1972-1975	Box 2, Folder 3
Operating Fund, 1972-1973	Box 2, Folder 4
Operating Fund, 1973-1974	Box 2, Folder 5
Operating Fund, 1974-1975	Box 2, Folder 6
Operating Fund, 1975-1976	Box 2, Folder 7
Operating Fund, 1976-1977	Box 2, Folder 8
Operating Fund, 1977-1978	Box 2, Folder 9
Income, 1977-1978	Box 2, Folder 10
Operating Fund, 1978-1980	Box 2, Folder 11
Constitution and By-Laws, 1960's	Box 2, Folder 12
Matron's Reports, May 1964-October, 1967	Box 2, Folder 13
1959 Capital Fund Drive	Box 2, Folder 14
Cornerstone Ceremony, 1959	Box 2, Folder 15
Solarium, 1980-1981	Box 2, Folder 16
Newsletter, The Home Messenger	Box 2, Folder 17

BOX 3: General Files, 1897-1933; Board of Directors Minutes, 1941-1950

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Bond Record Book, 1897	Box 3, Folder 1
Bond for Permanent Inmates, 1908-1915	Box 3, Folder 2
Bond for Permanent Inmates, 1914-1933	Box 3, Folder 3
Specifications for 1731 North Capitol Avenue, n.d.	Box 3, Folder 4
Cemetery Correspondence and Wills, 1854-1910	Box 3, Folder 5

Cemetery Lot Deeds, 1853 and 1857	Box 3, Folder 6
Lists of Past Members, Board of Directors	Box 3, Folder 7
Board Resolutions re Real Estate, n.d.	Box 3, Folder 8
Board of Directors Minutes, 1941-1950	Box 3, Folder 9-19

BOX 4: Board of Directors Minutes, 1951-1967

BOX 5: Board of Directors Minutes, 1968-1979

BOX 6: Financial Records, 1924-1955

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Trust Fund A, 1952	Box 6, Folder 1
Trust Fund A, 1954	Box 6, Folder 2
Trust Fund A, 1956	Box 6, Folder 3
Report on Audit, 1924-1925	Box 6, Folder 4
Report on Audit, 1925	Box 6, Folder 5
Report on Audit, 1926	Box 6, Folder 6
Report on Audit, 1927	Box 6, Folder 7
Report on Audit, 1929	Box 6, Folder 8
Financial Report, 1930	Box 6, Folder 9
Financial Report, 1931	Box 6, Folder 10
Financial Report, 1932	Box 6, Folder 11
Financial Report, 1933	Box 6, Folder 12
Financial Report, 1935	Box 6, Folder 13
Financial Report, 1936	Box 6, Folder 14

Financial Report, 1937	Box 6, Folder 15
Financial Report, 1938	Box 6, Folder 16
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Financial Report, 1940	Box 6, Folder 18
Financial Report, 1941	Box 6, Folder 19
Financial Report, 1942	Box 6, Folder 20
Financial Report, 1943	Box 6, Folder 21
Financial Report, 1944	Box 6, Folder 22
Financial Report, 1945	Box 6, Folder 23
Financial Report, 1946	Box 6, Folder 24
Financial Report, 1947	Box 6, Folder 25
Financial Report, 1949	Box 6, Folder 26
Financial Report, 1950	Box 6, Folder 27
Financial Report, 1951	Box 6, Folder 28
Financial Report, 1952	Box 6, Folder 29
Financial Report, 1953	Box 6, Folder 30
Financial Report, 1954	Box 6, Folder 31
Financial Report, 1955	Box 6, Folder 32

BOX 7: Financial Reports, 1956-1973

BOX 8: Financial Reports, 1974-1980; Managers Minutes, 1919-1924; Financial Records, 1898-1939

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Financial Reports, 1974-1980

CONTAINER

Box 8, Folders 1-6

Board of Managers Minutes, 1919-1924	Box 8, Folders 7
Board of Managers Minutes, 1919-1924	F 0237, F 0239
Treasurer's Record, 1898-1911	Box 8, Folders 8
Treasurer's Record, 1912-1919	Box 8, Folders 9
Treasurer's Record, 1928-1939	Box 8, Folders 10

BOX 9: Publications and Miscellaneous Material

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CONTAINER

Annual Reports; Histories; Manuals, and Directors Reports, 1871-1969	Box 9, Folder 1
Histories and historic documents	Box 9, Folder 2
Slide show script, 1972	Box 9, Folder 3
Newsclippings	Box 9, Folder 4
Brochures, postcards and applications	Box 9, Folder 5
6 lot deeds-Crown Hill Cemetery, 1873-1899	OM 0229, Folder 1
Property Deeds and Affidavits	Box 9, Folder 6
Property Deeds and Affidavits	OM 0229, Folder 2

Bound Volumes

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CONTAINER

Board of Managers Minutes, 1867-1870	BV 2513
Board of Managers Minutes, 1870-1875	BV 2514
Board of Managers Minutes, 1875-1884	BV 2515
Board of Managers Minutes, 1885-1890	BV 2516
Board of Managers Minutes, 1891-1894	BV 2517

Board of Managers Minutes, 1894-1898	BV 2518
Board of Managers Minutes, 1898-1901	BV 2519
Board of Managers Minutes, 1901-1904	BV 2520
Board of Managers Minutes, 1905-1910	BV 2521
Board of Managers Minutes, 1911-1912	BV 2522
Board of Managers Minutes, 1925-1930	BV 2523
Board of Managers Minutes, 1930-1936	BV 2524
Board of Trustees Minutes, 1891-1927	BV 2525
Treasurer's Record, 1924-1929	BV 2526
Treasurer's Record, 1930-1934	BV 2527
Treasurer's Record, 1935-1940	BV 2528
Treasurer's Record, 1940-1945	BV 2529
Treasurer's Record, 1946-1950	BV 2530
Treasurer's Record, 1951-1953	BV 2531
Cash Book, 1962-1965	BV 2532
Cash Book, 1965-1967	BV 2533
Cash Book, 1962-1966	BV 2534
Special Fund Record, 1935-1953	BV 2535

Visual Materials

Visual Collection: OVBC
 Photograph, Folder 1