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Indiana Historical Society

Heritage Support Grant
Project Grant Final Report

Grant #:

Report Date:

Name of Organization:

Name and title of project manager:

Telephone:

Email:

Name of Project:

Grant Amount: \$

BUDGET

Was the project completed on schedule?

Was the project completed on budget?

- What specific project expenses were covered by the grant award?

- Explain any budget related issues.

- As detailed in your grant agreement, your organization was required to raise a 15% match of the full award amount. Please list the sources of the matching funds.

- I confirm that our organization has, to the best of my knowledge, received 100% board support in the form of financial contributions or volunteer time.

Please attach a financial report using the required form in the Additional Documents and Information section below.

PROGRESS AND IMPACT

- Please recap the need and desired outcomes of your project.

- What progress was made towards realizing those outcomes? Was the need addressed?

- What project activities were implemented? What were the outputs of these activities?

- Did internal or external factors (e.g. new staff/volunteers, unanticipated delays, increased funding, etc.) affect the achievement of your project or the anticipated timeline? If yes, tell us if/how these modifications affected the original objectives mentioned in your grant application.

- Were there any unanticipated results, either positive or negative, that you have not already described above? If yes, please tell us about them and describe the implications.

- Did the grant increase your ability to operate more effectively at an organizational level? If yes, describe what capacity-building was accomplished and how it will enhance what you do.

- Has your organization collaborated with any new partners as a result of the grant you received? If yes, how has that affected your organization?

Has your organization received additional media coverage relating to the project?

Yes ▼

LESSONS LEARNED

- **What have you, your staff, and/or volunteers gained or learned from this project?**

- **What worked well? Why?**

- **What didn't work well? Why?**

- **How have you documented what you learned from this grant?**

FUTURE PLANS

- **How might the lessons learned impact planning, performance, or services for future projects?**

- **Have you implemented any steps toward securing additional financial resources for sustaining or expanding this project or for developing a new project? Please describe.**

- **What are your plans to further the strategic mission of your organization? What are your next steps?**

EDUCATION

Did you or any member of your project team attend any IHS fundraising or grant writing workshops or training. If so, please list:

Please indicate the extent to which you or your project team was in consultation with your assigned IHS Local History coach during the grant application phase:

Other (please explain)

- Did your Local History Services coach serve as a resource to you during the implementation or reporting phases of your project? If so, briefly describe.

FUNDRAISING

How many grants has your organization applied for in the last fiscal year (including this Heritage Support Grant)?

How much money has your organization received as a result of grant funding in the last fiscal year (including this Heritage Support Grant)?

How much money has your organization raised from non-grant sources in the last fiscal year?

Do you receive money from other funding sources? Mark all that apply.

If Other, please specify.

Agree/Disagree

Please indicate to what extent you agree with the following statements:

As a result of the Heritage Support Grant:

We have gained new knowledge about the grant application process.

We have gained new knowledge about fundraising in general.

We have identified ways to expand and improve our organization's fundraising.

We are more likely to apply for grants from other funders.

We feel more confident in our ability to articulate a case for support of our organization.


We feel more comfortable about our ability to articulate a case for support of our organization.

- Do you have any additional comments you would like to share?

Please attach your completed project budget using the HSG budget template in the Additional Documents and Information section below.

ADDITIONAL DOCUMENTS AND INFORMATION

In addition to the completed project budget showing budgeted and actual income and expenses (**REQUIRED - please use the HSG Budget Template**), you are **highly encouraged** to attach any other relevant documents in the "Documents" section below. This could include before and after photos, press coverage, reports, and/or other grant-specific information to demonstrate progress.

REPORT DOCUMENTS	

****Upon approval of the final grant report, the remaining 10% of the grant recipient's funding will be disbursed.****

- I confirm that I have filled out the Final Report to the best of my knowledge.

Your Name