

INDIANAPOLIS RETIREMENT HOME RECORDS, 1867-1980

Collection #
M 519
BV 2513-2535
OM 229
F 237, 239

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Processed by
Hilary Adams
December 1988
Chris Harter
August 1998

USER INFORMATION

VOLUME OF COLLECTION: 9 manuscript boxes; 2 oversize folders; 23 bound volumes and 2 microfilm reels

COLLECTION DATES: 1867-1980

PROVENANCE: Indianapolis Retirement Home, Indianapolis, Indiana

RESTRICTIONS: none

REPRODUCTION RIGHTS: Permission to reproduce or publish material in this collection must be obtained in writing from the Indiana Historical Society.

ALTERNATE FORMATS: none

OTHER FINDING AIDS: none

RELATED HOLDINGS:

ACCESSION NUMBER: 1998.0294, 1989.0274, 1988.0015, 1972.0612

NOTES:

HISTORICAL SKETCH

The Indianapolis Retirement Home was incorporated March 11, 1867, under the name The Indianapolis Home for Friendless Women. A building was built to house it in 1870, but that structure burned the same year and another was built on the same sight at Capitol and 18th streets. The funds for this new building came from the City Council of Indianapolis and the Marion County Commissioners, as well as from private contributions. A portion of the funding for the home came from the collection of fines for certain types of crimes committed in the city. In 1881 the city and county stopped this funding and instead each paid \$600.00 annually for the upkeep of the home. All government funds were cut off in 1941, since which private contributions and entrance fees have supported the home.

In 1910 a new wing was built and the older structure of the home remodeled. Three years later the institution changed its name to the Indianapolis Home for Aged Women and ceased to take in children and transient women. It kept this name until 1936, when the home was reorganized under new laws governing nonprofit corporations. The name was then changed to the Indianapolis Home for the Aged, to allow it to aid aged men as well as women, though this never happened.

In 1959 a new building was built next to the old one, at 1731 North Capitol, by D.A. Bohlen and Son Architects. This addition allowed the home to expand to 75 residents. In 1976 the Board of Directors of the home changed the name to the Indianapolis Retirement Home, by which title it is still called.

SCOPE AND CONTENT NOTE

This collection can be divided into three types of records: correspondence and general files, financial reports and records, and meeting minutes. The correspondence covers the period from 1896-1978 and is largely concerned with the day to day running of the home: the acceptance of new residents, correspondence with trust officers and lawyers on daily business, and acknowledgments of contributions and bequests. General files on a variety of topics are found in boxes 2 and 3.

There are four types of financial records included in the collection: treasurer's accounts, petty cash accounts, operating fund records, and financial reports. The treasurer's records are contained in BV 2526-2531 and in box 8. These include accounts of income (from all sources) and expenditures for the period 1898-1953 are here. The cashbooks are from a later period, 1962-1966, and consist of the accounts of expenditures from funds kept at the home. Operating fund accounts are found in boxes 1 through 2. The operating fund was the interest from the trust fund, used for the daily running of the home. The financial reports were prepared annually by George Olive and Company, Accountants, and are the audits of the home's funds for that year. There is a complete run of these reports from 1924-1980 beginning in box 6.

Meeting minutes form the last large portion of the collection. They consist of the Board of Managers minutes for 1867-1936 and the minutes of the Board of Directors for 1941-1979. Included in the minutes are reports of various officers and committees and the reports of the matron of the home.

Also present are publications and miscellaneous material, including news clippings, cemetery deeds, and property deeds.

BOX AND FOLDER LIST

Box 1: Correspondence, 1896-1978; Financial Records, 1936-1968.

Folder

1: Correspondence, 1896-1903.

- 2: Correspondence, 1932-1947.
- 3: Correspondence, 1936.
- 4: Correspondence, 1937.
- 5: Correspondence, 1938.
- 6: Correspondence, 1939.
- 7: Correspondence, 1950-1959.
- 8: Correspondence, 1960-1968.
- 9: Correspondence, 1971-1978.
- 10: Trust Agent's Cash Reports, 1936-1959.
- 11: Centennial Fund, 1967.
- 12: Operating Fund, 1954-1955.
- 13: Regular Account, Checks Paid, 1955-1959.
- 14: Operating Fund, 1964-1965.
- 15: Operating Fund, 1966-1967.
- 16: Operating Fund, 1967-1968.

**Box 2: Operating Fund Records, 1968-1977; General Files, 1959-1980.
Folder**

- 1: Operating Fund, 1968-1969.
- 2: Operating Fund, 1969-1972.
- 3: Income, 1972-1975.
- 4: Operating Fund, 1972-1973.
- 5: Operating Fund, 1973-1974.
- 6: Operating Fund, 1974-1975.
- 7: Operating Fund, 1975-1976.
- 8: Operating Fund, 1976-1977.
- 9: Operating Fund, 1977-1978.
- 10: Income, 1977-1978.
- 11: Operating Fund, 1978-1980.
- 12: Constitution and By-Laws, 1960's.

13: Matron's Reports, May 1964-October, 1967.

14: 1959 Capital Fund Drive.

15: Cornerstone Ceremony, 1959.

16: Solarium, 1980-1981.

17: Newsletter, The Home Messenger.

**Box 3: General Files, 1897-1933; Board of Directors Minutes, 1941-1950.
Folder**

1: Bond Record Book, 1897.

2: Bond for Permanent Inmates, 1908-1915.

3: Bond for Permanent Inmates, 1914-1933.

4: Specifications for 1731 North Capitol Avenue, n.d.

5: Cemetery Correspondence and Wills, 1854-1910.

6: Cemetery Lot Deeds, 1853 and 1857.

7: Lists of Past Members, Board of Directors.

8: Board Resolutions re Real Estate, n.d.

9-19: Board of Directors Minutes, 1941-1950

Box 4: Board of Directors Minutes, 1951-1967

Box 5: Board of Directors Minutes, 1968-1979

**Box 6: Financial Records, 1924-1955
Folder**

1: Trust Fund A, 1952.

2: Trust Fund A, 1954.

3: Trust Fund A, 1956.

4: Report on Audit, 1924-1925.

5: Report on Audit, 1925.

6: Report on Audit, 1926.

7: Report on Audit, 1927.

8: Report on Audit, 1929.

9: Financial Report, 1930.

10: Financial Report, 1931.

- 11: Financial Report, 1932.
- 12: Financial Report, 1933.
- 13: Financial Report, 1935.
- 14: Financial Report, 1936.
- 15: Financial Report, 1937.
- 16: Financial Report, 1938.
- 17: Financial Report, 1939.
- 18: Financial Report, 1940.
- 19: Financial Report, 1941.
- 20: Financial Report, 1942.
- 21: Financial Report, 1943.
- 22: Financial Report, 1944.
- 23: Financial Report, 1945.
- 24: Financial Report, 1946.
- 25: Financial Report, 1947.
- 26: Financial Report, 1949.
- 27: Financial Report, 1950.
- 28: Financial Report, 1951.
- 29: Financial Report, 1952.
- 30: Financial Report, 1953.
- 31: Financial Report, 1954.
- 32: Financial Report, 1955.

Box 7: Financial Reports, 1956 - 1973

Box 8: Financial Reports, 1974 - 1980; Managers Minutes, 1919-1924; Financial Records, 1898 - 1939
Folder:

- 1-6: Financial Reports, 1974-1980.
- 7: Board of Managers Minutes, 1919-1924. (See also BV 2513-2515 or F 237, F 239)
- 8: Treasurer's Record, 1898-1911. (See also BV 2526-2535)
- 9: Treasurer's Record, 1912-1919.

10: Treasurer's Record, 1928-1939.

**Box 9: Publications and Miscellaneous material
Folder**

1: Annual Reports; Histories; Manuals, and Directors Reports, 1871-1969

2: Histories and historic documents

3: Slide show script, 1972

4: Newsclippings

5: Brochures, postcards and applications

6: (OM 229) 6 lot deeds-Crown Hill Cemetery, 1873-1899 (See: OM 229, Folder 1)

7: Property Deeds and Affidavits (See also: OM 229, Folder 2)

Bound Volumes

BV 2513: Board of Managers Minutes, 1867-1870.

BV 2514: Board of Managers Minutes, 1870-1875.

BV 2515: Board of Managers Minutes, 1875-1884.

BV 2516: Board of Managers Minutes, 1885-1890.

BV 2517: Board of Managers Minutes, 1891-1894.

BV 2518: Board of Managers Minutes, 1894-1898.

BV 2519: Board of Managers Minutes, 1898-1901.

BV 2520: Board of Managers Minutes, 1901-1904.

BV 2521: Board of Managers Minutes, 1905-1910.

BV 2522: Board of Managers Minutes, 1911-1912.

BV 2523: Board of Managers Minutes, 1925-1930.

BV 2524: Board of Managers Minutes, 1930-1936.

BV 2525: Board of Trustees Minutes, 1891-1927.

BV 2526: Treasurer's Record, 1924-1929.

BV 2527: Treasurer's Record, 1930-1934.

BV 2528: Treasurer's Record, 1935-1940.

BV 2529: Treasurer's Record, 1940-1945.

BV 2530: Treasurer's Record, 1946-1950.

BV 2531: Treasurer's Record, 1951-1953.

BV 2532: Cash Book, 1962-1965.

BV 2533: Cash Book, 1965-1967.

BV 2534: Cash Book, 1962-1966.

BV 2535: Special Fund Record, 1935-1953.

Microfilm

F 237, F 239 - Microfilm of BV 2513 - BV 2525

CATALOGUING INFORMATION

MAIN ENTRY: Indianapolis Retirement Home

SUBJECT ENTRIES: Indianapolis Retirement Home

Indianapolis Home for Friendless Women

Indianapolis Home for Aged Women

Indianapolis Home for the Aged

George Olive and Company (Indianapolis, Ind.)

Aged--Indiana--Indianapolis--Dwellings

Aged--Care--Indiana--Indianapolis

Aged--Health and hygiene--Indiana--Indianapolis

Rest homes--Indiana--Indianapolis

Nursing homes--Indiana--Indianapolis

Nursing homes--Indiana--Indianapolis--Finance

Old age homes--Indiana--Indianapolis

Retirement, Places of--Indiana--Indianapolis

Women--Indiana--Indianapolis

Aged women--Indiana--Indianapolis

Minutes--Indiana--Indianapolis

Wills--Indiana--Indianapolis

Newsletters--Indiana--Indianapolis

Corporations, Nonprofit--Indiana--Indianapolis

END